

Part II English Language Courses offered under Ability Enhancement Courses (AEC) for all Undergraduate and Integrated PG Programmes (Except B.Voc.)

Sem.	Course Code	Title of the Course	No. of Credits	No. of Hours	CFA %	ESE %	Total Marks
I	24ENUA1101/ 24ENIA1101	Essential English: Basic	3	3	40	60	100
II	24ENUA1201/ 24ENIA1201	Essential English: Intermediate	3	3	40	60	100
III	24ENUA2101/ 24ENIA2101	Essential English: Advanced	3	3	40	60	100

Elective Course offered under Ability Enhancement Courses (AEC) for Undergraduate and Integrated PG Programmes (except B.Voc.)

Sem.	Course Code	Title of the Course	No. of Credits	No. of Hours	CFA %	ESE %	Total Marks
IV	24ENUA2201/ 24ENIA2201	Science Communication	3	3	40	60	100

Part II English Language Courses for all B.Voc. Programmes

Sem.	Course Code	Title of the Course	No. of Credits	No. of Hours	CFA %	ESE %	Total Marks
I	24ENVA1101	Essential English: Basic	3	3	40	60	100
II	24ENVA1201	Essential English: Intermediate	3	3	40	60	100

Part II English Language Course for B.Tech. (As per AICTE model syllabus)

Sem.	Course Code	Title of the Course	No. of Credits	No. of Hours	CFA %	ESE %	Total Marks
I	24ENUA1102	English for Technical Writing	3	4	40	60	100

Elective Courses offered under Multi-Disciplinary Courses (MDC) for Undergraduate and Integrated PG Programmes

Sem.	Course Code	Title of the Course	No. of Credits	No. of Hours	CFA %	ESE %	Total Marks
I	24ENUI1101/ 24ENII1101	Personality Enhancement for Career Development	3	3	40	60	100
II	24ENUI1201/ 24ENII1201	Business Communication	3	3	40	60	100
III	24ENUI2101/ 24ENII2101	Creative Writing	3	3	40	60	100

Soft Skills Course for all PG & PG Diploma Programmes (Except MA English & CS)

Sem.	Course Code	Title of the Course	No. of Credits	No. of Hours	CFA %	ESE %	Total Marks
I/II	24ENGP00C1/ 24ENGD00C1	Communication and Soft Skills	2	2	100	-	100

- For English Language courses for B.Sc. Agriculture programme, the syllabus prescribed by ICAR will be followed.

24ENUA1101/24ENIA1101/24ENVA1101**ESSENTIAL ENGLISH: BASIC
(3 Credits/3 Hours per week)****Objectives:**

This course aims

- to introduce the students to the basics of functional English Grammar for everyday use;
- to provide them opportunities to improve their essential language skills in English through practice in all language skills;
- to facilitate usage of the English language in everyday circumstances.

Unit I: Grammar

- Nouns & Pronouns
- Adjectives & Determiners
- Verbs and Tenses
- Auxiliary Verbs

Unit II: Oral Communication

- Listening Skills
 - Descriptions
 - Story Narrations
 - Short Speeches
- Speaking Skills
 - Descriptions
 - Conversation Techniques

Unit III: Reading & Vocabulary

- Reading comprehension passages
- Vocabulary building

Unit IV: Writing Skills

- Paragraph writing
- Note making
- Short Narratives

Unit V: English in Everyday Use

- Reading Aloud
- Face to Face Conversation
- Telephone Conversation

Textbook:

Textbook/Course Material - Prepared by the School of English & Foreign Languages.

Reference Book:

Sargeant, Howard. *Basic English Grammar Book 2*. Irvine: Saddleback, 2007. Print.

24ENUA1201/24ENIA1201/24ENVA1201
ESSENTIAL ENGLISH: INTERMEDIATE
(3 Credits/3 Hours per week)

Objectives:

This course aims

- to help the students understand the intricacies of English Grammar for everyday use;
- to help them improve their essential language skills in English;
- to encourage them to use English in their personal and professional spheres

Unit I: Grammar

- Prepositions & Prepositional phrases
- Conjunctions
- Direct & Indirect Speech
- Sentences
- Punctuation

Unit II: Oral Communication

- Listening Skills
 - Long Narratives, Recorded speeches
 - Movie clips
- Speaking Skills
 - Narrations & Public speaking
 - Debating

Unit III: Reading & Vocabulary

- Reading comprehension passages
- Vocabulary building

Unit IV: Writing Skills

- Precis Writing
- Personal Letter Writing
- General Essay Writing

Unit V: English in Everyday Use

- Short speeches
- Debates
- Silent Rapid Reading

Textbook:

Textbook/Course Material - Prepared by the School of English & Foreign Languages.

Reference Book:

Sargeant, Howard. *Basic English Grammar Book 2*. Irvine: Saddleback, 2007. Print.

24ENUA2101/24ENIA2101
ESSENTIAL ENGLISH: ADVANCED
(3 Credits/3 Hours per week)

Objectives:

This course aims

- to help the students put in practice their knowledge of English Grammar and language skills in professional situations;
- to help them understand the nuances of English language through critical appreciation of literary pieces;
- to encourage them to initiate creative writing.

Unit I: Critical Appreciation Skills

- Robert Frost : “The Road Not Taken” (Poem)
- William Wordsworth: “Daffodils” (Poem)
- G. Ramachandran : “The Essence of Gandhi” (Prose)
- William Shakespeare: “Friends, Romans, Countrymen” (from *Julius Caesar*)
- Roald Dahl : “The Landlady” (Short Story)

Unit II: Life Skills through Literature

- Earnest Hemingway : *The Old Man and the Sea*

Unit III: Employability Skills

- Interview Skills
- Presentation Skills
- Metal Preparedness and Emotional Intelligence
- Improving Personality Traits

Unit IV Advanced Writing Skills

- Descriptive writing
- Open-ended narrations
- Basics of Creative Writing

Unit V: Business Writing

- Formal & Business Letters
- Professional Emails
- Circulars and Notices
- Report Writing

Textbook:

Textbook/Course Material - Prepared by the School of English & Foreign Languages.

**24ENUAI2201/24ENIAI2201
SCIENCE COMMUNICATION
(3 Credits/3 Hours per week)**

Objectives:

This course aims

- To introduce to the students the concept of Science Communication;
- To inculcate in the students a flair for reading and comprehending scientific writing;
- To encourage student to write on topics of interest and development in Science and Technology;
- To help students eliminate errors in scientific writing;
- To encourage students to read science fiction.

Unit I:

Science communication – history of science and technology in the world – need for science communication.

Unit II:

Reading selections from contemporary science writing – comprehension and analysis – scientific vocabulary – writing abstracts & reviews of scientific articles

Unit III:

Basics of science writing – language and style – structure of science reports – writing simple science articles

Unit IV:

Science language – choice of words and tone – avoiding needless complexity, ambiguity, redundancy, discontinuity – use of tables and figures

Unit V:

Reading Science Fiction

H.G. Wells : *The Time Machine*

Isaac Asimov : “Robbie” from *I, Robot*

Textbook/Workbook

To be Prepared by the School of English & FL

Reference Books:

Alley, Michael. *The Craft of Scientific Writing*, 1996.

Stockmayer, et al. *Science Communication in Theory and Practice*, 2001.

Van Dam, et al. *Science Communication: An Introduction*, 2020

24ENUA1102
ENGLISH FOR TECHNICAL WRITING (for B.Tech)
(3 Credits/4 Hours per week)

Objectives:

- To provide learning environment to practice listening, speaking, reading and writing skills.
- To assist the students to carry on the tasks and activities through guided instructions and materials.
- To effectively integrate English language learning with employability skills and training.
- To provide hands-on experience through case-studies, mini-projects, group and individual presentations.

Unit I: Vocabulary Building

The concept of Word Formation – Root words from foreign languages and their use in English – Acquaintance with prefixes and suffixes from foreign languages in English to form derivatives – Synonyms, antonyms, and standard abbreviations.

Unit II: Basic Writing Skills

Sentence Structures – Use of phrases and clauses in sentences – Importance of proper punctuation – Creating coherence - Organizing principles of paragraphs in documents – Techniques for writing precisely

Unit III: Identifying Common Errors in Writing

Subject-verb agreement – Noun-pronoun agreement – Misplaced modifiers – Articles – Prepositions – Redundancies – Clichés

Unit IV: Nature and Style of sensible Writing

Describing – Defining – Classifying - Providing examples or evidence - Writing introduction and conclusion

Unit V: Writing Practices

Comprehension – Précis Writing – Essay Writing

Unit VI: Oral Communication (Practice Sessions in Language Lab)

Listening Comprehension – Pronunciation, Intonation, Stress and Rhythm – Common Everyday Situations: Conversations and Dialogues – Communication at Workplace – Interviews – Formal Presentations

Textbook:

Kumar, Kulbushan. *English for Technical Professionals*, 2022. (AICTE Prescribed Textbook)

Reference Books:

- Swan, Michael. *Practical English Usage*, 1995.
 Wood, F.T. *Remedial English Grammar*, 2007.
 Zinsser, William. *On Writing Well*, 2001
 Lyons & Heasley. *Study Writing*, 2006.
 Kumar, Sanjay & Pushpalata. *Communication Skills*, 2011.

24ENUI1101/24ENII1101**PERSONALITY ENHANCEMENT FOR CAREER DEVELOPMENT
(3 Credits/3 Hours per week)****Objectives:**

This course aims

- To enhance the behavioral patterns of students;
- To help them build better workplace relationships;
- To enhance their employability skills.

Unit I: Self Description

- Self Introduction and Greetings
- Personality traits

Unit II: Non-verbal Communication

- Body Language
- Work place Culture

Unit III: Verbal communication

- Impromptu
- Behaviour and Speeches

Unit IV: Stress Management

- Decision- Making
- Problem- solving

Unit V: Logical Reasoning

- Aptitude
- Social Skills

Reference Books:

Aggarwal, R.S. *Quantitative Aptitude for Competitive Examinations*, 2017.

Understanding Stress, Routledge: 2017

Sabharwal, D.P. *Personality Development Handbook*, 2021.

24ENUI1201/24ENII1201
BUSINESS COMMUNICATION
(3 Credits/3 Hours per week)

Objectives:

This course aims

- To enhance the business oriented skills of students through training in LSRW skills;
- To help them understand the writing components and improvise their language proficiency;
- To enrich the various presentation techniques associated with career development

Unit I:

- Email/ Minutes
- Report Writing (Recommendations& Instruction)
- Memo/Memo Letters
- Cover letter
- Letter of Application

Unit II:

- Self Introduction
- Interviews
- Group Discussion

Unit III:

- Seminars
- Conferences
- Symposium

Unit IV:

- Professional Conversation
- Presentation Techniques

Unit V:

- Advertisement/ Slogans
- Basics of Content Writing

Reference Books:

Sinha K. K., *Business Communication*

Keval J.Kim, *Business Communication*.

Rajendra Pal & J.S.Korlahalli, *Essentials of Business Communication*.

24ENUI2101/24ENII2101
CREATIVE WRITING
(3 Credits/3 Hours per week)

Objective:

This course aims

- To help the students recognize the creative aspects of writing;
- To them decipher the thought process required for creative writing;
- To nurture creative writing skills and its uses in mass communication.

Unit I: Introduction to Creative Writing

- Refining Vocabulary
- Developing Hints
- Reading Comprehension
- Writing – Cause and effect essays/Compare and contrast essays

Unit II: Fundamentals of Creative Writing

- Literary Devices and Figurative language
- Elements of style
- Plot, Setting, Character, Dialogue, Point of View

Unit III: Story Narration

- Fables
- Biographies and Auto-biographies
- Travelogues
- Movies/Short Films

Unit IV: Script Writing

- Web content Writing
- Blog/Vlog Writing
- Mass media
- Creation of Word Pictures and Ambience

Unit V: Imaginative Writing

- Writing on Nature
- Fantasy
- Visual Representation
- Comics

Reference Books:

- Morley, David. *The Cambridge Introduction to Creative Writing*, 2007.
- Mills, Paul. *The Routledge Creative Writing Course Book*, 2005.

**24ENGP00C1/24ENGD00C1
COMMUNICATION AND SOFT SKILLS
(2 Credits/2 Hours per week)**

(For all PG students except MA ECS students)

Objectives:

- To help the students improve their communication and life and soft skills; and
- To enhance their personality and employability skills.

UNIT I

- Basics of Communication
- Barriers to Communication

UNIT II

- Communication and Language Skills
- Communicating in a Global Language

UNIT III

- Resumes and Cover Letters
- Group Discussions

UNIT IV

- Business communication
- Intercultural Communication

UNIT V

- Professional Communication
- Interviews

Textbook:

Krishnaswamy, Dhariwal and Krishnaswamy. *Mastering Communication Skills and Soft Skills*. Blomsbury, 2015.

Assessment: There is no ESE. Assessment is totally internal and is performance-based.