

**THE GANDHIGRAM RURAL INSTITUTE**  
**(Deemed to be University)**  
**GANDHIGRAM-624302, DINDIGUL DISTRICT, TAMIL NADU**  
**Ministry of Education (Shiksha Mantralaya), Govt. of India**  
**Accredited by NAAC with 'A' Grade (3<sup>rd</sup> Cycle)**

All communications should be addressed to the Registrar by designation and not by name



EPABX No.: 0451 – 2452371 – 2452376  
Phone (off.): 0451 – 2452323  
Fax No. : 0451 – 2454466  
E-mail : [registrar@ruraluniv.ac.in](mailto:registrar@ruraluniv.ac.in)  
Website : [www.ruraluniv.ac.in](http://www.ruraluniv.ac.in)

**Dr.L.RATHAKRISHNAN**  
**REGISTRAR i/c.**

**Ref.:AS/38<sup>th</sup>Convo. /2024-25/**

**25.11.2024**

Sir,

Sub: GRI (DTBU) Gandhigram – purchase of Foam Folder – quotation called for – reg.

We would like to purchase about 2000 numbers of Foam Folder of the size 10" x 12 " to keep the Original Degree Certificates and to distribute to the candidates during Convocation.

The total requirement, subject to the following conditions:

1. Size of the Foam Folder 10 "x 12"
2. Embossing with printing on the front side
3. Two flaps on the Right side of the inside folder
4. To show one sample piece before executing the work
5. Delivery of Foam Folders at GRI
- 6.

Quotations are invited for supply of the above Foam Folder. Quotation should contain the following:

- a. Rate per Foam Folder inclusive of all taxes
- b. Time required for supply of the covers.
- c. Confirmation of delivery of the material at Gandhigram Rural Institute, Gandhigram.

Kindly send us your quotations for the same on or before **02.12.2024** in a sealed cover addressed to the Registrar, The Gandhigram Rural Institute (Deemed to be University), Gandhigram – 624 302 mentioning in the top of the cover as **Quotation for supply of Foam Folder.**

Yours faithfully,

  
REGISTRAR i/c.

To

The Director i/c., Computer Centre -with a request to upload the quotation call letter in the website

*Ref*  
*25/11/24*