

**THE GANDHIGRAM RURAL INSTITUTE
(Deemed to be University)
GANDHIGRAM**

**MINUTES OF THE HUNDRED AND FORTY SIXTH MEETING OF THE BOARD OF MANAGEMENT
HELD ON 15.02.2018 AT GRI CENTRE, NEW DELHI**

MEMBERS PRESENT:

1. Dr.S.Natarajan	... Chairperson
2. Dr.G.Baskaran	... Member
3. Dr.V.Rajarathinam	... Member
4. Dr.K.Prasanna Sai	... Member
5. Capt.Rajesh Unni	... Member
6. Dr.K.Somasundaram	... Member
7. Smt.A.Jansi Rani	... Member
8. Smt.Kavita Narayan	... Member
9. Shri Sanjay Kumar Sinha	... Member
10. Prof.V.P.R.Sivakumar	... Secretary

The meeting started at 2.00 p.m. with one minute silent prayer.

The Chairperson extended a warm welcome to the members of the Board of management. Shri M.Nagarajan, I.A.S. could not attend the meeting due to his pre-occupation. The Chairman introduced the new members, Dr.K.Prasanna Sai, Capt. Rajesh Unni and Shri M.Nagarajan, who were the members to the Board of Management of GRI as nominees of the Chancellor and Dr.V.Rajarathinam, Dean, School of Tamil and Indian Languages, Vice-Chancellor's nominee on the Board of Management in the capacity of Dean.

Capt. Rajesh Unni and Smt.A.Jansi Rani attended the meeting through telecom and video conferencing.

The Board of Management , placed on record its profused thanks for the cooperation and valuable suggestions extended by Prof.P.Thirumalvalavan, Dr.Kezevino Aram and Dr.Anandhavalli Mahadevan as Chancellor's nominees on the Board of Management of the Institute during their tenure as members of the Board of Management.

The Chairperson briefed on the growth and achievements of the Institute from October 2017 to till date.

With these remarks, the agenda items were taken up for discussion.

1. Item No.1880/BOM.2018.II: CONFIRMATION OF MINUTES :

- (i) To confirm the minutes of the Hundred and Forty Fifth meeting of the Board of Management held on 07.10.2017 at Gandhigram.
- (ii) To confirm the resolution of the Board of Management vide Item No.1879/BoM/2017.XI passed by circulation.

The Board of Management considered and resolved to confirm the following :

- (i) **Minutes of the Hundred and Forty Fifth meeting of the Board of Management held on 07.10.2017 at Gandhigram**
- (ii) **the resolution of the Board of Management vide Item No.1879/BoM/2017.XI passed by circulation.**

2. **Item No.1881/BOM.2018.II: ACTION TAKEN REPORT :**

- (i) To consider the report of the Registrar on the action taken on the minutes of the Hundred and Forty Fifth (145th) meeting of the Board of Management held on 07.10.2017.
- (ii) To consider the report of the Registrar on the resolution of the Board of Management vide Item No.1879/BoM/2017.XI passed by circulation.

The Board of Management considered and resolved to approve the following:

- (i) **Report of the Registrar on the action taken on the minutes of the Hundred and Forty Fifth (145th) meeting of the Board of Management held on 07.10.2017.**
- (ii) **report of the Registrar on the resolution of the Board of Management vide Item No.1879/BoM/2017.XI passed by circulation.**

3. **Item No.1882/BOM.2018.II:**

To consider the minutes of the 52nd meeting of the Academic Council of Gandhigram Rural Institute held on 05.10.2017 at Gandhigram.

The Board of Management considered and resolved to approve the minutes of the 52nd meeting of the Academic Council held on 05.10.2017.

4. **Item No.1883/BOM.2018.II:**

To consider the minutes of the 54th meeting of the Finance Committee held on 08.12.2017.

The Board of Management considered and resolved to approve the minutes of the 54th meeting of the Finance Committee held on 08.12.2017, subject to the confirmation of the said minutes by the Finance Committee in its ensuing meeting.

5. **Item No.1884/BOM.2018.II:**

To consider the minutes of the meeting of the Building Committee held on 07.12.2017.

The Board of Management considered and resolved to approve the minutes of the meeting of the Building Committee held on 07.12.2017.

6. **Item No.1885/BOM.2018.II:**

To consider the issuance of Degree Certificates of yester years with the current date and signature of current signing authorities, as on the date of issue of the Degree Certificate.

The Board of Management, after discussion , suggested that the procedure for issuing degree certificate should be systematized in such a way that all the students who complete their course of study successfully, receive the degrees in the forthcoming Convocation either in person or in absentia.

The Board of Management considered and resolved to approve the issuance of Degree Certificates of yester years with the current date and signature of current signing authorities, as on the date of issue of the Degree Certificate.

7. **Item No.1886/BOM.2018.II:**

To consider the appointment of Dean, School of English and Foreign Languages, Gandhigram Rural Institute, Gandhigram.

The Board of Management considered and resolved to appoint Dr.A.Joseph Dorairaj, Professor, School of English and Foreign Languages as the Dean, School of English and Foreign Languages with effect from 13.04.2018 for a period of three years.

8. **Item No.1887/BOM.2018.II:**

To consider the minutes of the Legal Committee meeting held on 16.12.2017 at GRI and give its direction/approval.

The Board of Management considered the minutes of the meeting of the Legal Committee held on 16.12.2017 and resolved to approve the following :

The results of the candidates who have been already admitted in the Ph.D. Programme can be now declared. If there are any discrepancies in the admission or in the process of appointing external examiners, then action should be taken on the concerned supervisor and Head of the Department / Dean who recommended the cases to the authorities.

9. **Item No.1888/BOM.2018.II:**

To consider the waiver of recovery as per the OM (No.F.No. 18 / 03 2015 – Estt. (Pay-I) dated 2nd March 2016) of Govt, of India, Ministry of Personnel, Public Grievances & Pensioners, Dept, of Personnel Training regarding the sanction of increments to Smt. A. Mariammal, MTS (Office) and Sri. S. John Peter, MTS (Farms) for a period of three years (2013, 2014 and 2015) since they did not pass X Standard within three years from the date of joining the post.

This item is omitted, pending further discussion in the next BoM.

10. **Item No.1889/BOM.2018.II:**

To consider the minutes of the meeting of the Committee constituted by the Vice-Chancellor held on 04.10.2017 to examine the request of the Coordinator, Dr.T.S.Soundaram Health Centre & Centre for Study of Social Exclusion and Inclusive Policy to revise the consolidated salary.

The Board of Management considered the decision of the Finance Committee and resolved to approve the recommendations of the Finance Committee vide Item No.360/FC.2017.XII subject to the confirmation of 54th Finance Committee meeting minutes in the ensuing meeting of the Finance Committee.

11. **Item No.1890/BOM.2018.II:**

To consider the minutes of the meeting of the committee constituted for sanction of Sabbatical Leave to Teaching Staff .

The Board of Management considered and resolved to approve the minutes of the committee constituted for sanction of Sabbatical Leave to the Teaching Staff of GRI. The recommendations will be implemented with effect from the academic year 2018-19.

12. **Item No.1891/BOM.2018.II:**

To consider “The Award for GRI Social Responsibilities” for the meritorious service rendered by the faculty members as Institutional Social Responsibility at GRI.

The Board of Management considered and noted that the award is meant for the work / responsibility in addition to the teaching work of the individual faculty members every year. The Board of Management resolved to approve the “The GRI Institutional Social Responsibility Award”.

13. **Item No.1892/BOM.2018.II:**

To consider and constitute a sub-Committee to prepare an action plan on health care and to give health training to students through Gandhigram Rural Institute as a Nodal Centre.

The Board of Management considered and authorized the Vice-Chancellor to constitute a sub-committee with Smt.Kavita Narayan, Member, Board of Management as the Chairperson of the Committee to prepare an action plan on health care and to give health training to students through Gandhigram Rural Institute as a Nodal Centre.

14. **Item No.1893/BOM.2018.II:**

To consider

- i) the implementation of the revised pay scales w.e.f 01.01.2016 based on the recommendations of the 7th Central Pay Commission to the Teaching, Non-Teaching employees and Pensioners / family pensioners of the Institute.
- ii) the Board of Management may also accord permission to request UGC / MHRD for the release of funds to meet 100% financial commitments due to the implementation of 7th Central Pay Commission recommendations for Teaching, Non-teaching, Pensioners and family Pensioners of the Institute.

The Board of Management considered and resolved to implement the revised pay scales w.e.f 01.01.2016 based on the recommendations of the 7th Central Pay Commission to the Teaching, Non-Teaching employees and Pensioners / family pensioners of the Institute.

The Board of Management further resolved to accord permission to GRI to make requests to UGC / MHRD for the release of funds to meet 100% financial commitments due to the implementation of 7th Central Pay Commission recommendations for Teaching, Non-teaching, Pensioners and family Pensioners of the Institute.

15. **Item No.1894/BOM.2018.II:**

REGISTRAR’S REPORT :

The Board of Management considered and noted the Registrar’s Report.

16. **Item No.1895/BOM.2018.II :**

To consider the appointment of new Statutory Auditors for the audit of annual accounts of GRI for the Financial Year 2018-19 as the existing Auditors have completed the period of three years.

The Board of Management considered and authorized the Vice-Chancellor to nominate the Statutory Auditors by inviting ‘Expression of Interest from the prospective Auditors for auditing the Annual Accounts of the Institute for the Financial Year 2018-19. The

details and action taken on this matter may be put up in the Board of Management for its ratification / approval.

17. **Item No.1896/BOM.2018.II**

To consider and nominate one member from Board of Management to the Finance Committee of Gandhigram Rural Institute, Gandhigram.

The Board of Management considered resolved to nominate Dr.K.Prasanna Sai, Member, Board of Management , GRI to the Finance Committee of GRI with effect from 15.02.2018.

18. **Item No.1897/BOM.2018.II**

To consider and give direction on the draft Memorandum of Association (MoA) and Rules of Gandhigram Rural Institute (Deemed to be University) as amended in accordance with UGC (Institutions Deemed to be Universities) Regulations, 2016.

The Board of Management considered and resolved to incorporate the clause 13.0 of UGC (Institutions Deemed To Be Universities) Regulations 2016 dated 11th July 2016 and submit the consolidated copy of MoA/Rules to the Registrar of Societies, Dindigul for registration.

19. **Item No.1898/BOM.2018.II**

To consider and authorize the Vice-Chancellor to take action as per the Minutes of the meeting to update Roster of Reservation and earmark to the reserved category for the current year (2018) vacancies of Teaching, Other Academic Staff and Non-Teaching posts.

The Board of Management considered and authorized the Vice-Chancellor to take action as per the recommendations of the Committee constituted for the Roster of Reservation and earmark to the reserved category for the current year (2018) vacancies of Teaching, Other Academic Staff and Non-Teaching posts, as soon as the meeting is convened.

20. **Item No.1899/BOM.2018.II**

To consider an "Appreciation Award" (Medal) for the GRI students who participate in the national / international events like Republic Day Parade / National Games / International Games in every Convocation besides other Students Medals.

The Board of Management considered and applauded the Institute's keen interest in encouraging the students to shine in varied fields and approved the "Appreciation Award" (Medal) to the following students of Gandhigram Rural Institute :

1. Ms. T. Kalaivani, B.Com., II Year - for her participation in the Republic Day Parade in New Delhi on 26.01.2018
2. Ms. V. Vijaya Varshini, I B.Sc. Textiles and Fashion Design, GRI for representing the Indian Roll Ball team and winning the gold medal for the Nation in the 3rd South Asian Roll Ball Championship 2017

21. **Item No.1900/BOM.2018.II**

ANY OTHER MATTER :

1. **The members of the Board of Management stated that the Board of Management should discuss on the following broad issues :**

- a. Finance – Budget – Actual, estimated, source of fund, etc. Human Resource – Recruitment, training, Key Performance Indicators and delegation of powers and responsibilities.
 - b. Prepare and follow clear governance structure and compliance flow chart. The mechanism should include internal audits so that the guidelines prescribed by the board are implemented and validated.
 - c. Develop a financial matrix that allows delegation of responsibility and authority as well as bring in accountability in terms of who can do what. This financial authority matrix can be prepared and proposed to the board.
 - d. There should be KPIs for the rank of professors and above so that everybody's goals, responsibilities and authority are clearly mapped and aligned to the goals and vision of the institute. The KPIs should also be linked to a reward mechanism, which will bring in clarity and accountability.
 - e. We should also find a system whereby we can measure our performance against the skillset of the students; how they will integrate into the society, are we able to find enough jobs, get feedback from the market on our curriculum and content to align with future market requirements, etc.
 - f. The Board should be involved in issues such as policy making, governance, finance, strategy, execution, measurement, and should be kept out of routine matters.
2. The Chairperson proposed the names of Dr.Kailasavadivoo Sivan, Chairman, Indian Space Research Organisation and M.S. Dhoni, Indian Cricketer for the award of Honoris Causa in the 34th Convocation of Gandhigram Rural Institute. The Board of Management approved the same.
 3. The Chairperson informed the establishment, infrastructure facilities available in the GRI Centre, New Delhi.

He stated that the GRI Centre is in need of personnel to start its functioning and the following positions are to be filled up:

- a. Administrative Manager
- b. Secretarial Assistant
- c. Multi-Tasking staff

The Board of Management considered and noted that the expenditure towards the above appointments on consolidated pay shall be met from other than the Maintenance Grant Account and approved the same.

The meeting came to a close at 5.30 p.m. with thanks to the Chair.

New Delhi
15.02.2018

Prof.V.P.R.Sivakumar
Registrar
Dr. S. Natarajan
Vice-Chancellor